

CLERK'S OFFICE

APPROVED

Date: 4-16-02

Submitted by: Chair of the Assembly  
Prepared by: at the Request of the Mayor  
Department of Health &  
Human Services  
For Reading: APRIL 16, 2002

ANCHORAGE, ALASKA  
AR NO. 2002-115

A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING TWENTY-THREE THOUSAND DOLLARS (\$23,000) AS A GRANT TO THE MISC. OPERATIONAL GRANTS FUND (261), DEPARTMENT OF HEALTH & HUMAN SERVICES, FROM MARCH OF DIMES TO FUND FOLIC ACID OUTREACH PROJECT.

THE ANCHORAGE ASSEMBLY RESOLVES:

Section 1. That the sum of Twenty-three Thousand Dollars (\$23,000) is appropriated as a grant from March of Dimes to the Misc. Operational Grants Fund (261), Department of Health & Human Services, for Community Health Nursing Services.

Section 2. This resolution shall take effect immediately upon passage and approval by the Anchorage Municipal Assembly.

PASSED AND APPROVED by the Assembly this 16<sup>th</sup> day of April, 2002

  
Chair

ATTEST

  
Departmental .....  
Health & Human Services: \$23,000



# MUNICIPALITY OF ANCHORAGE

## ASSEMBLY MEMORANDUM

No. AM 368-2002

Meeting Date: APRIL 16, 2002

1 **From:** Mayor

2  
3 **Subject:** Appropriation of a March of Dimes Grant Award for Folic Acid Outreach Project

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6  
7 The Department of Health and Human Services has received a grant award from the March of Dimes  
8 in the amount of TWENTY-THREE THOUSAND DOLLARS (\$23,000). This grant will increase  
9 public health nursing functions. The period of the grant is from February 1, 2002 to January 31,  
10 2003. Expenditures are approved from February 1, 2002.

11  
12 This is a new grant that will focus on the March of Dimes' folic acid education priorities to help  
13 prevent neural tube defects through education.

14  
15 Under the terms of the grant, the Department of Health and Human Services will provide education  
16 to women of childbearing age about the importance of folic acid in preventing neural tube defects  
17 and increase the number of women of childbearing age taking the recommended amount of folic acid  
18 daily. The grant provides the following functions:

19  
20 access folic acid needs of women of childbearing age clients in Department of Health and Human  
21 Services' Women, Infant and Children, Maternal Child Health and Reproductive Health Clinic  
22 programs and as indicated distribute, or provide coupons for, multi-vitamin supplements with  
23 folic acid  
24 encourage healthcare providers to provide the folic acid message to all their female patients of  
25 childbearing age  
26 implement mass media and community outreach campaign to reach the broader community of  
27 women

28  
29  
30 The following budget is submitted for Assembly approval

### 31 MISC. OPERATIONAL GRANT FUND (261)

#### 32 REVENUES:

33	34 <u>ACCOUNT NUMBER</u>	35 <u>NAME</u>	36 <u>AMOUNT</u>
37	261-24572G-9609	Community Health Services	38 <u>\$23,000</u>

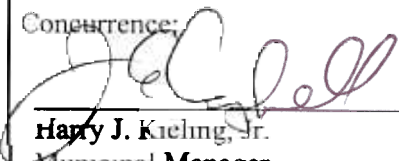
EXPENDITURES

261-24572G-1101	Salaries & Wages	\$ 3,687
261-24572G-1401	Benefits	1,484
261-24572G-2201	Operating Supplies	10,480
261-24572G-3802	Advertising	7,058
261-24572G-6145	General Liability	148
261-24572G-6147	Workers' Compensation	<u>143</u>
Total		<u>\$23,000</u>

RECOMMENDATION.

THE ADMINISTRATION RECOMMENDS THE ASSEMBLY RESOLUTION BE APPROVED  
APPROPRIATING THE MARCH OF DIMES GRANT AWARD.

Concurrence:

  
Harry J. Kieling, Jr.  
Municipal Manager

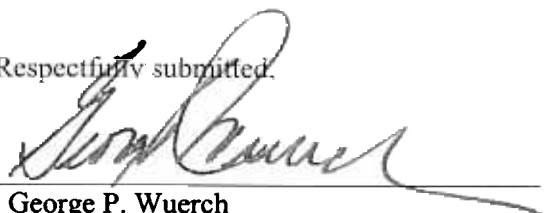
Prepared by:

  
Jewel Jones, Director  
Department of Health & Human Services

Fund Certification:

261-24572G-9609 \$23,000  
(Designated Grant) BY2002

Respectfully submitted,

  
George P. Wuerch  
Mayor

  
Kate Giard  
Chief Fiscal Officer



**March  
of Dimes**  
*Saving babies, together*

**Alaska Chapter**  
255 E. Fireweed Lane, Suite 102  
Anchorage, Alaska 99503  
(907) 276-4111  
1-800-478-5245  
Fax: (907) 276-3375

**Southcentral Division**  
255 E. Fireweed Lane, Suite  
Anchorage, AK 99503  
(907) 276-4111  
1-800-478-5245  
Fax: (907) 276-3375

**Northern Division**  
59 College Road, Suite 206  
Fairbanks, AK 99701  
(907) 456-6723  
1-888-88-DIMES  
Fax: (907) 456-2079

**Coastal Division**  
516 Stedman Street  
Ketchikan, AK 99901  
(907) 247-DIME

**February 15, 2002**

**Municipality of Anchorage  
Dept. of Health & Human Services  
C/O: Beverly Wooley  
P.O. BOX 196650  
Anchorage, AK 99519-6650**

**Dear Ms. Wooley,**

**Congratulations! The Program Services Committee has reviewed all applicants for the 2002 grant cycle. We believe that yours is a program that will align with the mission of the March of Dimes, and we are pleased to inform you that your proposal for the Folic Acid Outreach Project will be funded for \$23,000.00.**

**While the Program Services Committee (PSC) thinks this is an excellent project, the committee decided to fund this project at a reduced level than what was proposed for. The committee was concerned about funding the part-time salary and also thought the amount requested for purchasing vitamins could possibly be reduced therefore the grant is being funded at \$23,000.**

**In order for us to issue your check, we will require that the enclosed Grantee Agreement be filled out and returned to the March of Dimes as soon as possible. A check for 50% of the amount will be issued upon receipt of the Grantee Agreement. The remaining 50% will be awarded upon the receipt of a 6-month progress report. I must further remind you that in order to be eligible to receive March of Dimes funding next year you will need to submit an update on the status of this project in six months, and again in twelve months.**

**I have also enclosed a copy of the 2002 Product Catalog for the March of Dimes. You may find that some of these materials will assist your organization. If you have any questions please contact the Director of Program Services, Faye Montoya, at 276-2290.**

**The Program Services Committee is pleased to support this project and wishes you a very successful year as you join us in improving the health of babies by preventing birth defects and infant mortality.**

**Sincerely,**

*Heather Roberts*

**Heather Roberts  
Chairperson  
Program Services Committee**

Municipality of Anchorage  
MUNICIPAL CLERK'S OFFICE  
**Agenda Document Control Sheet**

(SEE REVERSE SIDE FOR FURTHER INFORMATION)

*Apr 2002 - 115*

<b>1</b>	<b>SUBJECT OF AGENDA DOCUMENT</b> <b>Appropriation of March of Dimes Grant Award for Folic Acid Outreach Project (\$23,000.)</b>	<b>DATE PREPARED</b> <b>4/3/02</b>
		Indicate Documents Attached <input type="checkbox"/> AO <input checked="" type="checkbox"/> AR <input checked="" type="checkbox"/> AM <input checked="" type="checkbox"/> AIM
<b>2</b>	<b>DEPARTMENT NAME</b> Health & Human Services	<b>DIRECTOR'S NAME</b> Jewel Jones
<b>3</b>	<b>THE PERSON THE DOCUMENT WAS ACTUALLY PREPARED BY</b> Beverly K. Wooley	<b>HIS/HER PHONE NUMBER</b> 343-6300
<b>4</b>	<b>COORDINATED WITH AND REVIEWED BY</b>	<b>INITIALS</b>
<b>5</b>	<b>Mayor</b>	<b>DATE</b>
	Heritage Land Bank	
	Merrill Field Airport	
	Municipal Light & Power	
	Port of Anchorage	
	Solid Waste Services	
	Water & Wastewater Utility	
<b>4</b>	<b>Municipal Manager</b>	
	Cultural & Recreational Services	
	Employee Relations	
<b>3</b>	Finance, Chief Fiscal Officer ✓	
	Fire	
<b>1</b>	Health & Human Services	
<b>2</b>	Office of Management and Budget	
	Management Information Services	
	Police	
	Planning, Development & Public Works	
	Development Services	
	Facility Management	
	Planning	
	Project Management & Engineering	
	Street Maintenance	
	Traffic	
	Public Transportation Department	
	Purchasing	
	<b>Municipal Attorney</b>	
	<b>Municipal Clerk</b>	
	<b>Other</b>	
<b>5</b>	<b>Special Instructions/Comments</b>	
<b>6</b>	<b>ASSEMBLY HEARING DATE REQUESTED</b> <i>4/16/02</i>	<b>7</b>
		<b>PUBLIC HEARING DATE REQUESTED</b> <i>4/16/02</i>

2002 APR 10 11:04 AM  
 M.O.A.

FUND	261	245725	9609
ORG			
ACCT #			
Appr. Re.	23,000		
TH	22,000		
Resulting Bal.	0		
Date	4/8/02	Initial	12/1/01